

**Notice of Motion**  
NOTICE OF MOTION (Civil Case)

1. The party must write in the assigned case number.
2. The party must state the names of all Plaintiffs.
3. The party must state the names of all Defendants.
4. The party must state the names and addresses of all other parties, including Employers and Garnishees (in the case of Wage Deductions or Garnishments).
5. The party must write in the date, time and check the courtroom assigned by the clerk.
6. The party must write in "presiding" for Judge.
7. The party must state the kind of Motion.
8. The party must sign there name.
9. The party must sign their name.
10. The party must print their name.
11. The party must put their phone number.
12. The party must put their street address.
13. The party must put the city, state and zip code of their address.

**IN THE CIRCUIT COURT OF THE SIXTEENTH JUDICIAL CIRCUIT  
KANE COUNTY, ILLINOIS**

Case No. \_\_\_\_\_ ①

②	③	File Stamp
Plaintiff/Petitioner	Defendant/Respondent	

**To:**

Name \_\_\_\_\_ ④

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

**NOTICE OF MOTION**

On \_\_\_\_\_ ⑤ at \_\_\_\_\_ in courtroom \_\_\_\_\_ of the  
\_\_\_\_\_ before his/her Honor, Judge \_\_\_\_\_ ⑥  
or in his/her absence, before any other Judge that may be presiding, and shall then and there present a Motion to  
\_\_\_\_\_ ⑦

\_\_\_\_\_  
⑧  
Signature

I certify that everything in the Notice of Motion is true and correct. I understand that making a false statement on this form is perjury and penalties provided by law under 735 ILCS 5/1-109.

\_\_\_\_\_  
⑨  
Your Signature

\_\_\_\_\_  
⑫  
Street Address

\_\_\_\_\_  
⑩  
Print Your Name

\_\_\_\_\_  
⑬  
City, State, Zip

\_\_\_\_\_  
⑪  
Telephone